



ANNUAL TRAINING LOG

Officer: _____

Code/Badge Number: _____

KLEC Certified In-Service Training (40 hours):

_____ / /
Course Date

Legal Training: (annual legal update for all members)

_____ / /
Course Date

Use of force (response to active resistance) to include qualification/certification of any weapons or special equipment the officer/deputy may utilize.

Firearms training must be conducted, at a minimum, twice per year with one lowlight training. (Designate which qualification/training was done in lowlight.)

Primary Firearms Pistol Qualification/Training – KRS and KLEC required yearly
(KLCIS recommended 50 round) (KLEC required Form 68-3)

First Qualification/Training:

_____ / /
Course - lowlight Date

Second Qualification/Training:

_____ / /
Course - lowlight Date

Training should also include:

- Moving Targets
- Moving Officers
- Strong Hand/Weak Hand Firing
- Reflect the Environment That Officers are Likely to Face
- Review of Safe Storage of Firearms Policy

When equipping weapons with any weapons mounted lighting devices/ and or Optics training and qualifications should be conducted prior to use.

All weapons shall be qualified annually to include off-duty weapons, shotguns and patrol rifles.

Off-duty:

_____ / /
Course Date

Shotgun:

_____ / /
Course Date

Rifle:

_____ / /
Course Date

Firearms training must meet all other requirements set forth in the Kentucky Revised Statutes.

Firearms training (Response to Active Resistance) will include a written test on firearms use/ response to resistance and related laws concerning use of force and firearms.

_____ / /
Course Date

Firearms Simulator Training: (free provided by KLCIS)

_____ / /
Course (Host Site Location) Date

Electronic control device (Initial Certification):

_____ / /
Course Date

Electronic control device (Annual certification):

_____ / /
Course Date

Electronic control device (Instructor certification):

_____ / /
Course Date

Additional Less Lethal if utilized:

OC Spray:

_____ / /
Course Date

Baton:

_____ / /
Course Date

PepperBall:

Course

____/____/____
Date

Other Less lethal (specify name):

Course

____/____/____
Date

Active Aggressor Training:

Course

____/____/____
Date

BA Recertification:

Course

____/____/____
Date

LINK/NCIC recertifications:

Course

____/____/____
Date

Naloxone (for agencies/personnel that use it)

Course

____/____/____
Date

Vehicle Operations - Pursuit/Emergency Operation of Vehicles: (free KLCIS training available)

Course

____/____/____
Date

Diminished Capacity/Excited Delirium: (free KLCIS video and policy at KLCIS website)

Course

____/____/____
Date

**First Aid/CPR (CPR yearly or every two years as required), Bloodborne Pathogens
Tourniquet and Gunshot Wounds (yearly refresher)**

Course

____/____/____
Date

Handcuffing: (free KLCIS website video)

Course

____/____/____
Date

Slip and Fall Training: (free KLC website video)

Course

____/____/____
Date

Fire Extinguisher Training: (free at KLC website - video is 2:55 minutes.)

_____	____/____/____
Course	Date

Confined Space: (free at KLCIS website in Loss Control video section)
(KACP accreditation standard video is 10:49 minutes)

_____	____/____/____
Course	Date

Wellness Training:

_____	____/____/____
Course	Date

Hard hand control/soft hand control:

_____	____/____/____
Course	Date

Hazardous materials:

_____	____/____/____
Course	Date

Yearly Policy Review:

Duty to Intervene:

_____	____/____/____
Course	Date

Early Intervention:

_____	____/____/____
Course	Date

Response to Resistance:

(Specific areas to include **De-Escalation** and **prohibition of Choke holds**/with deadly force exception)

_____	____/____/____
Course	Date

Property Evidence:

_____	____/____/____
Course	Date

Search and Seizure/Arrest:

_____	____/____/____
Course	Date

Biased-Based Policing:

Course

____/____/____

Date

Care/Custody/Restraints/Transportation of Prisoners:

Course

____/____/____

Date

Domestic Violence & Agency Employee Involve Domestic Misconduct:

Course

____/____/____

Date

Off-duty Conduct of Officers/Deputies and Off-duty Paid Details:

Course

____/____/____

Date

Sexual Harassment/External Sexual Misconduct by Officers/Deputies:

Course

____/____/____

Date

Selection and Hiring: (for personnel who may be faced with this issue)

Course

____/____/____

Date

Complaints and Internal Affairs Investigations:

Course

____/____/____

Date

**Special Operations: SWAT, Narcotics, High Risk Warrants Service
(for personnel who may be faced with this issue)**

Course

____/____/____

Date

Ethics:

Course

____/____/____

Date

All training should be documented on the training form and kept in the training file reference KLCIS training policy. For category please provide date and type of training in the space provided.

Contact your KLCIS Loss Control Law Enforcement Specialists for more information.

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